

How to Enable and Send Emails Using Gmail SMTP with App Passwords

Step 1: Enable 2-Step Verification

1. Go to your Google Account: <https://myaccount.google.com>
2. Navigate to the **Security** section.
3. Under "**Signing in to Google**", turn **2-Step Verification** ON.
4. Complete the setup using your phone number or Google Prompt.

Step 2: Generate an App Password

 App Passwords only appear after 2-Step Verification is turned on.

1. Open this direct link: <https://myaccount.google.com/apppasswords>
2. You may be asked to enter your Google password again.
3. You'll see a heading like:
"To create a new app-specific password, type a name for it below..."
4. Enter a name "Billing Register" and click **"Create"** or **"Generate"**.
5. A **16-character password** will appear, like:
abcd efgh ijkl mnop

 **Copy this password immediately** and save it in Notepad or your password manager.

 This password is **shown only once**.

6. **Remove all spaces** when using the password in your application.
 - Use: abcdefghijklmnop

Step 3: SMTP Configuration in Billing Register

Billing Register

File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization Tell me what you want to do

Dashboard Email Servers

EMAIL SERVERS

Email Server Name

AOL Server

Billing Register

ERP Makers

MSN.com Server

Yandex.com

Gmail Server

Hotmail Server

Rediffmail

Yahoo Server

Records: 1 of 9 No Filter Search

Search All Start Text End Text

Email Server Name: Gmail Server

Description:

Important: ☒ Active: ☒

Domain Name

gmail.com

*

Records: 1 of 1 No Filter Search

Email Server Configuration Settings:

Incoming Mail Server: pop.gmail.com

SMTP Server: smtp.gmail.com

IMAP Server Port: 993

SMTP Server Port: 465

Connection TimeOut: 60 In Seconds

Use SSL: ☒ Is Paid: ☐

Max Recipients: 500 per email

Note: Leave blank for Unlimited Recipients.